



NOTRE DAME HIGH SCHOOL, INC.
480 S San Miguel Street | Talofofo, Guam 96915
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Transform the World through Education:

Spreading the charism of Blessed Theresa Gerhardinger amidst a New Reality

“God, in his wisdom and mercy, can and will direct all for our best.”

- Blessed Theresa Gerhardinger, Foundress of the School Sisters of Notre Dame



Dear Royal Parents and Guardians,

July 2020

We pray that this message finds you and your families well. While the 4th quarter of last school year was a challenging time in all our lives, it allowed us to prepare a more focused and comprehensive plan that will guide our Royals into this “new reality” in the educational realm. Your support is an integral part of this partnership in education. As a Notre Dame High School community, together we will carry out Blessed Theresa Gerhardinger’s charism to “transform the world through education.”

The past three months have been filled with much prayer, meetings, discussions, planning, and above all, thoughts of our students. We understand that the current circumstances brought upon by COVID-19 have placed many of us in challenging situations; however, we remain here to guide and support our Royals into this new form of learning in the 21st Century. We write to you with information about Notre Dame High School’s intentions to return to face-to-face instruction in August. It is important to remember that while plans are presented in this guide, it may change due to Government of Guam mandates for school closures or the implementation of even stricter social distancing measures on school campuses.

As of this month, we intend to begin in-person class instruction in August. Each grade level will have its own start date. Modifications to the August calendar are noted on the next page. Student enrollment is an important factor in choosing which schedule the school will follow. Safety of our students and our employees is at the forefront of decision making. Thus, we will do our best to accommodate all students who are enrolled. Should enrollment pass the allowable number of students on campus, we will turn to a hybrid operation in which each grade level is on campus 2-3 times a week. Thank you in advance for your understanding that decisions and plans can change due to the evolving situation caused by the pandemic. There will be multiple email notices from the school to keep you informed as August approaches.

We are praying for your continued safety and health and offer thanksgiving to God for the dedicated faculty and staff, resilient Royals, supportive families, the mission of our school, and the charism of Blessed Theresa Gerhardinger.

Sincerely,

Sister Jean Ann Crisostomo, SSND
President

Mariesha Cruz-San Nicolas '93
Principal



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*FACIAL MASKS COVERING NOSE AND MOUTH MUST BE WORN AT ALL TIMES ON CAMPUS EXCEPT WHEN EATING OR DRINKING DURING DESIGNATED MORNING BREAK AND LUNCH TIMES.

Intended Start Dates of Classes

Each grade level will have its own start date for the beginning of the school year from 8:10 a.m. - 2:40 p.m. in full-dress uniform.

August 6 - Freshmen

August 12 - Freshmen and Sophomores

August 7 - Sophomores

August 13 - Juniors and Seniors

August 10 - Juniors

August 14 - All Students

August 11 - Seniors

Transportation

BUS TRANSPORTATION

Notre Dame High School has not received updates from the Department of Public Works Bus Operations. The school is waiting on further directions and information from the Catholic Schools Office and DPW Bus Operations. The School will disseminate updates once it is received.

STUDENT DRIVERS AND PASSENGERS OF STUDENT DRIVERS

Student Drivers are to complete paper work and pay for fee prior to their first day of classes. Click [here](#) to obtain Drivers Permit Application. Upon submission of application and fee, student drivers will receive a Notre Dame High School parking decal for registered vehicle. Temperature checks of all drivers and passengers will be taken at designated checkpoint(s) on campus.

CAR RIDERS - DROP-OFF / PICK-UP FRONT OF LOBBY

Temperature checks of student(s) will be taken as student exits vehicle. Driver of car in which student exited cannot leave until the temperature-all-clear has been given. Plan arrival time on campus accordingly due to the temperature checks and clearances. Parents/Guardians who exit the vehicle to do transactions in the Business Office, for example, are subject to temperature checks as well. Thank you for your cooperation in advance.



AS ADVISED BY THE CENTER FOR DISEASE CONTROL (CDC), DESKS/CHAIRS IN CLASSROOMS, LEARNING LABS, AND CAFETERIA WILL ABIDE BY THE SOCIAL DISTANCING REGULATION OF 6 FEET APART. IN ANY GIVEN CLASSROOM THERE WILL BE 10-15 STUDENTS DEPENDING ON SIZE OF ROOM. NOTE: LARGER LEARNING CENTER ROOMS MAY ACCOMMODATE MORE STUDENTS.

Bell Schedules

PLAN B1 - 8:10 (tardy bell) - 2:40 p.m. - All 7 classes (40 minutes each)

All students on campus with morning break held in classrooms and staggered lunchtimes by grade level outside of classrooms.

For Plan B1, there will no longer be a “homeroom” as this will minimize the movement and physical contacts of doors, doorknobs, other individuals, etc. Students will report to their Block 1 classroom by 8:10 a.m. Block 1 begins after daily prayer and announcements. Students who arrive late to school are still required to have their temperature checked and obtain clearance to proceed to the class that is in session from office personnel. If students are being dropped off to school, the driver of the vehicle is asked to wait until the student is given clearance to stay. During morning break students will be staying in their classes to minimize movement and physical contact of doorknobs, doors, and each other. Lunch is staggered into two time frames (one for freshmen|sophomores and the other for juniors|seniors). Morning breakfast, snack, and lunches will be available for purchase in to-go boxes. Students will be briefed of eating areas on campus.

PLAN B2 - 8:10 (tardy bell) - 2:40 p.m. - All 7 classes (40 minutes each) - 50% Student Capacity if enrollment exceeds 200+ - Two grade levels, i.e. freshmen and sophomores are on campus on a given day, juniors and seniors arrive on the next day.

All students on campus with morning break held in classrooms and staggered lunchtimes by grade level outside of classrooms.

Due to social distancing regulations, Plan B2 entails splitting a “normal class” of 20 students during its block. For example, Block 1 - Algebra I - 10 students will attend lecture with teacher in one classroom, while the other half is in lab (another classroom with lab proctor). Students will attend a lecture and lab each on alternating days through the week. Should all students receive a laptop from the Consolidated Federal Grants, live streaming of the teacher’s lecture may be a possibility for the students in lab as well.

PLAN C - Distance Learning - Remote learning due to government mandate to close schools. Students will follow a Distance Learning Schedule.

Click [here](#) to view Bell Schedule plans.



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Safety Requirements and Measures taken / Sanitizing and Cleaning

- Wear a facial mask that covers your nose and mouth.
- Maintain social distancing.
- Wash hands frequently.
- If you have a fever, cough, or have COVID-like symptoms seek medical attention.

Hand sanitizing stations are positioned at the entrances of each classroom, office, cafeteria, and learning center.

Enrollment is on-going

Re-enrollment forms were placed in the envelope that was mailed along with your child's report card. The Financial Agreement was attached. Note that there was an adjustment made to the Building Fee. The Building Fee went from \$415 to \$300. Click [here](#) to view the updated Registration and Financial Agreement.

Should numbers allow us to gather students on campus in July, we are anticipating a short orientation day for each grade level in the next couple of weeks. A list of classes and short orientation of the school's technological platforms (GoogleClassroom, GoogleMeet, and Teacherease) will be given to the students who are enrolled.

Summer Office Hours

8:00 a.m. - 3:00 p.m.

Monday - Friday

July 21, 2020 - Offices are closed in observance of Liberation Day.